How Trojan's system works

Agreement between Trojan Group Training Pty Ltd and Host Employer:

- Host Employer signs terms and conditions from Trojan Group Training Pty Ltd
- Host Employer provides proof of Public Liability insurance
- Trojan Group Training Pty Ltd conducts a Job Safety Assessment (JSA) on-site
- Trojan Group Training Pty Ltd conducts a trade reference credit check

Recruitment brief from Host Employer:

- Host Employer provides a brief on what apprentices / trainees they are looking for
- Trojan Group Training Pty Ltd will source candidates based on the brief
- Host Employer will be involved in the final interview and selection of candidates

Induction Process:

- Trojan Group Training Pty Ltd will conduct pre-employment induction and sign up with candidates
- Trojan Group Training Pty Ltd will coordinate with Host Employer for on-site inductions
- Trojan Group Training Pty Ltd will coordinate apprentice / trainee sign up with Registered Training Organisation (RTO)

Sourcing RTO and apprentice / trainee sign up:

- Trojan Group Training Pty Ltd will source a Registered Training Organisation (RTO)
- Trojan Group Training Pty Ltd will coordinate apprentice / trainee sign up and induction with RTO including official training contract lodged with the Federal government
- Trojan Group Training Pty Ltd will coordinate with the RTO to provide all required training to achieve final qualification

Working with the Host Employer:

- Host Employer will provide opportunities for learning and knowledge to gain the competencies required for the apprentice / trainee to gain their final qualification
- Host Employer will allow required time off for the completion of training activities
- Host Employer will provide a healthy and safe work environment for the apprentice / trainee
- Host Employer will provide daily on-the-job supervision of the apprentice / trainee
- Trojan Group Training Pty Ltd will provide on-going support and guidance for the apprentice / trainee and maintain communication between all parties.